

**ISA
POSITION DESCRIPTION**

SECTION STUDENT SECTION LIAISON

Term of Office: 1 year; can be reappointed

Reports to: Section President

General Function: Build and maintain good relations between the regular Section and the student Section(s) supported by the regular Section.

Primary Responsibilities & Duties:

1. Establishes a good working relationship with the student Section(s): advisor and president.
2. Conveys information to the student Section(s) relative to regular Section and other ISA activities
3. Promotes student interests to the regular Section
4. Coordinates special programs for the students that are sponsored by the regular Section
5. Encourages students and the student Section advisor to attend regular Section meetings
6. Encourages the student Section advisor and president to attend the district workshop
7. Recommends to the regular Section financial support as needed for the student Section

Resources Available: Section Executive Board

Time Commitment: 1 hour each week

Meeting Obligations: Regular Section meetings

Working Relationships:

1. Other Officers and Members: Interacts as needed to establish and maintain a good working relationship between the Sections
2. Staff: Accesses staff as needed
3. Other

Qualifications: Interest in promoting student involvement in ISA

Method of Appointment: Appointed by the Section president or in compliance with the Section constitution and bylaws.